Alliant Health Solutions

Case Manager Level of Care (LOC)

Look Up Tool

User Guide

Level of Care Look Up Tool

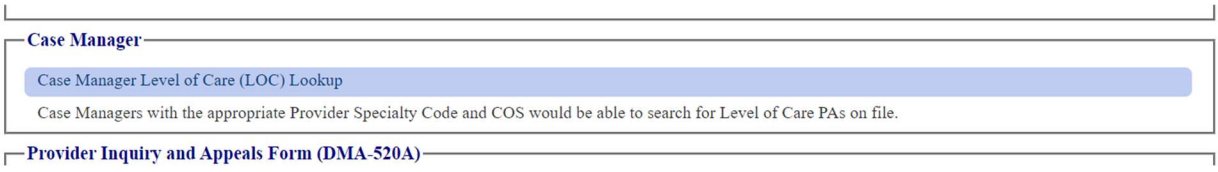
Case managers (with the appropriate Provider Specialty Code and Category of Service (COS)) can search for Level of Care (LOC) PAs on file for their patients. This lookup function is available within the Medical Review Portal via GAMMIS. This tool allows case managers to search for Level of Care prior authorizations that a member may already have on file with another case manager.

Case managers can search for an active LOC with one of the following pieces of member information:

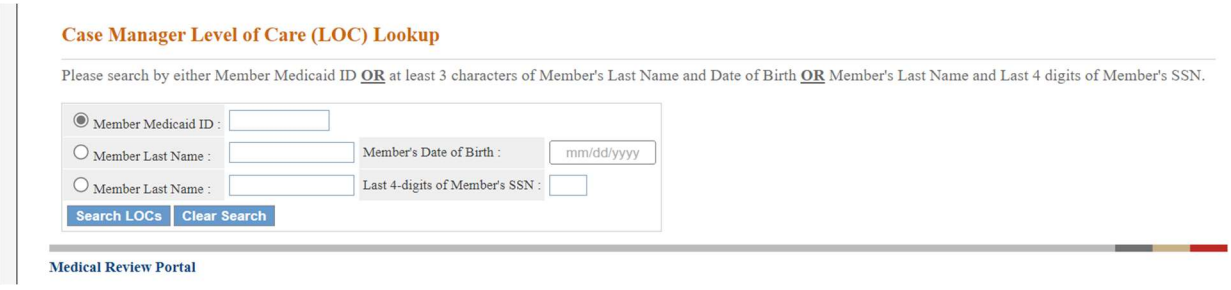
- Member Medicaid ID number
- Member's last name + Date of Birth
- Member's last name + last 4 digits of member's SSN

Search

Case managers can access the Level of Care (LOC) Lookup Tool via GAMMIS portal. Within the GAMMIS portal, navigate to the Medical Review Portal. Scroll down page to the header "Case Manager". Click on link "Case Manager Level of Care (LOC) Lookup"

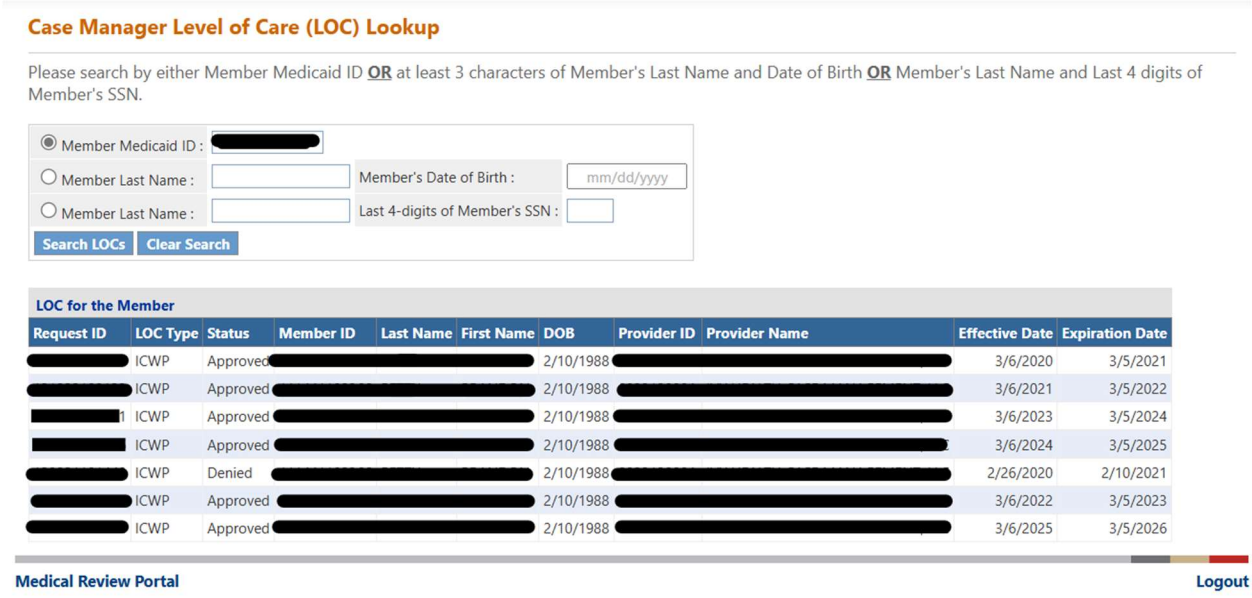


When the search screen loads, click the radio button to the left of the search criteria that will be utilized. Once search criteria are entered, press '**Search LOCs'** button.

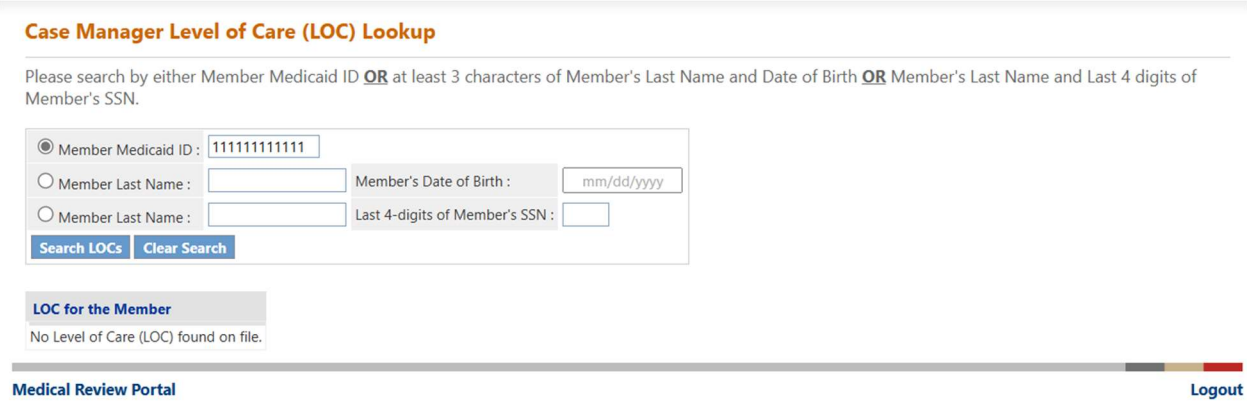


Search results will include:

- Prior Authorization (PA/Request ID) Number
- The Level of Care Type
- Status
- Member ID
- Last Name
- First Name
- DOB
- Provider ID
- Provider Name
- Effective Date
- Expiration Date



If no LOC(s) is/are found, the search results will show: **No LOC on File**



Access

Only certain providers will have access to this tool. The table below shows the COS and specialty codes that must be associated with the provider ID to have access to this tool.

NOTE: CCSP and Source case managers will have the ability to see PAs for both CCSP and Source PAs.

Case Manager/Program	COS(es)	Provider Specialty Code
ICWP	660	030
		331
		332
EDWP (CCSP and SOURCE)	930 (SOURCE), 590 (CCSP)*	030
		331
		332
NOW	680	030
COMP	681	030